

Phoenix Tool Shed - Rules

1. Only residents or property owners of the city of Phoenix over the age of 18 are eligible to borrow tools from Phoenix Tool Shed. No more than 5 items may be borrowed at any one time.
2. Borrowers must register with the Phoenix Tools prior to borrowing tools. Registration will be complete upon verification of the borrower's Phoenix address, or property ownership if the borrower resides outside of Phoenix. Verification is accomplished by presenting the following:
 - a. Valid Phoenix Public Library Card, current photo identification, and one of the following: current lease/rental agreement (with patron's name listed as tenant), or current utility bill (with patron's name listed), or current tax bill (in patron's name) identifying ownership of property in Phoenix.
 - b. If residence in Phoenix cannot be verified any other way, patron must come to the Library and fill out a self-addressed postcard. Upon receipt of the postcard by mail, the borrower will present the postcard to Phoenix Tools staff as verification of address.
 - c. Patrons who rent mailboxes must provide proof of residency or property ownership in Phoenix before being granted borrowing privileges at the Phoenix Tool Shed.
3. All tools and equipment lent by Phoenix Tool Shed are the property of Phoenix Tool Shed. Only the borrower is authorized to use the tools. The borrower shall not permit the use of said tools by any other person except by the express permission of Phoenix Tool Shed.
4. The borrower agrees that Phoenix Tool Shed is not responsible for any manufacturing defects in quality of workmanship or materials inherent in any borrowed tools.
5. The Borrower agrees that if any borrowed tool becomes unsafe or in a state of disrepair, the borrower will immediately discontinue use of the tool and return it to the Phoenix Tool Shed.
6. Before borrowing any tool or piece of equipment, the borrower shall sign a form of WAIVER AND INDEMNIFICATION to be provided by Phoenix Tool Shed, which will be kept on file at Phoenix Tool Shed. The borrower acknowledges that he or she is capable of using the tool in a safe and proper manner, and that instruction in the proper use of tools is available from Phoenix Tool Shed's staff.
7. Loan periods for tools are two, three or seven days, depending upon the demand and type of tool. The borrower agrees to return any borrowed item on or before the due date in the same condition, normal wear and tear excepted, as when it was borrowed. The borrower agrees to pay for the loss of or damage to any tool on loan to him or her. The borrower further understands that fines will be levied for each item kept past the due date. Repeated failure to return tools on time may result in revocation of borrowing privileges. Phoenix Tool Shed reserves the right to limit the number of tools borrowed and to alter the maximum loan period.
8. If the borrower wishes to renew the loan of the tool, he or she may do so on the due date by contacting Phoenix Tool Shed in person. Renewals must be done in person. If there is no one waiting to borrow the item, it may be borrowed for an additional loan period. Phoenix Tool Shed reserves the right to refuse or limit renewals. Up to 2 consecutive renewals may be made, dependent upon the reserve status of the item.
9. If a tool is not immediately available for loan, the borrower may make a reserve request to have the tool when it becomes available. Reserve requests will be handled in the order received. If a tool is available, the borrower may phone Phoenix Tool Shed and have the tool set aside to be borrowed later THE SAME DAY. If the borrower fails to come for the tool as agreed, Phoenix Tool Shed may lend the tool to another borrower. No tool will be held beyond closing time. Tools will not be reserved for a future date. Seasonal demands may affect reserve policies. Phoenix Tool Shed retains the right to alter or suspend any of the above reserve policies.
10. When tools are not returned by the designated due date, Phoenix Tool Shed will issue an overdue notice. If the tools are not returned after the notice has been sent, appropriate steps will be taken to retrieve them, including by collection agency and/or legal action.
11. The Phoenix Tool Shed retains the right to refuse the loan of any item for failure to comply with any of the above rules and regulations, or for falsification of any information.